

JEFFERSON COUNTY COMMISSION
Justice Center Bessemer, Alabama

DATE: 10/19/2017

TIME: _____

I. ROLL CALL

II. INVOCATION

District 2
Reginald Calvert of New Jerusalem Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION

Commissioner Stephens – Resolution recognizing the 100th Anniversary of the Jefferson County Department of Health

V. APPROVAL OF MINUTES

October 5, 2017

VI. RESOLUTIONS: 1 – 30 (1-4 under Items of New Business)

Health and General Services - Commissioner Bowman

1. Resolution authorizing the appointment of Mr. Wilbert Bradford to the North Smithfield Manor/Green Leaf Heights Fire District Board of Trustees beginning immediately and ending October 31, 2022.
2. Resolution authorizing the re-appointment of Mr. Marvin Fletcher to the Forestdale Fire District Board of Trustees beginning immediately and ending October 31, 2022.

Cooper Green Mercy Health Services

3. Resolution(s) authorizing the execution of the following Agreements/Amendments:

a) Max Michael, MD #7078	\$41,600.00
b) Sultana Bend Godwin #8555	\$14,000.00
c) Caroline Reich, MD #9111	\$65,000.00
d) Dr. Raveendran Meleth #9120	\$120,000.00
e) Raghu Sundaram, MD #9712	\$208,000.00
f) Troy University #9772	No Cost

General Services

4. Resolution(s) authorizing the execution of the following Agreements/Amendments:

a) Pitney Bowes #9741	\$61,451.28
b) 360training.com, Inc. #9766	\$106,080.00

Community Development/Human Resource Services - Commissioner Brown

5. Resolution(s) authorizing the execution of the following Community Grant Program Agreements:

- | | |
|---|--------------|
| a) Susan G. Komen Race for the Cure #9844 | \$6,000.00 |
| b) Alabama Cooperative Extension System #9806 | \$102,250.00 |

Human Resources

6. Resolution to pass the Inclement Weather Policy.

Human-Community Services and Economic Development

7. Resolution(s) authorizing the following Agreements/Amendments:

- | | |
|--|------------|
| a) Engineering Service Associates #6936 | \$2,240.62 |
| b) Sentell Engineering Inc. #7460 | No Cost |
| c) Board of Trustees of UA for UAB #7499 | No Cost |
| d) Sentell Engineering Inc. #8273 | No Cost |
| e) City of Irondale #9003 | No Cost |

Personnel Board

8. Resolution to acknowledge an Agreement with eSkill in the amount of \$8,250.00.

Administrative, Public Works & Infrastructure - Commissioner Stephens

9. Resolution authorizing the approval of the 2018 Jefferson County Commission Meeting Calendar.

County Attorney

10. Resolution to temporarily move the Department of Development Services – Storm Water Management under the appropriate Committee Chair.

11. Resolution authorizing the execution of a Professional Services Agreement with Cloud Willis & Willis, LLC debt collection services.

Environmental Services

12. Resolution(s) authorizing the execution of the following Agreements/Amendments:

- | | |
|---|--------------|
| a) Bama Utility Contractors, Inc. #9269 | \$855,958.00 |
| b) American Red Cross #9717 | \$1,994.00 |
| c) TownPlace Suites by Marriot #9165 | \$9,000.00 |

Roads & Transportation

13. Recommendation for approval of requests from the following various utility companies to locate facilities on Jefferson County Right-of-Ways:

- Birmingham Water Works Board to install 660' of 2" water main at 2614 Cole Road in Morris.
- AT&T Corporation to install 1,225' of buried cable at 5055 Curtis Drive, Southern Oaks Drive, Southern Oaks Lane, Hickory Drive NE in Center Point

- AT&T Corporation to install 1,079' of buried cable along Pocahontas Road with starting location at 6768 in Bessemer

14. Resolution(s) authorizing the following Agreements:

- | | |
|--|--------------------|
| a) Global Construction & Engineering, Inc. #9782 | \$3,000.00 Revenue |
| b) National Cooperative Leasing #9789 | \$4,577,987.00 |

Roads & Transportation -Traffic

15. Resolution to establish an Ordinance for a Multi-Way Stop at the intersection of Caldwell Mill Road and Shady Waters Lane to control traffic.

Sheriff

16. Resolution authorizing the use of Indigent Care Funds for indigent inmates.

Judicial Administration/Emergency Management/Development Services– Commissioner Knight

17. Resolution(s) authorizing the reappointment of the following to serve on the Center Point Fire District Board of Trustees:

- | | |
|----------------|---------------------------|
| a) Dina Foster | Term ending November 2021 |
| b) Sue Duke | Term ending November 2020 |

Board of Registrars

18. Resolution authorizing the relocation of the polling precinct located at Hilldale Baptist Church and those voters west of 2nd Place NW and Wood Creek, to East Pinson Valley Community Center.

19. Resolution authorizing the Claim for Reimbursement from the State of Alabama for business reply postage in the amount of \$2,566.02 (Revenue).

Circuit Clerk

20. Resolution authorizing compensation for Anne-Marie Adams as Absentee Elections Manager for the Special Election Senate Runoff held on September 26, 2017 in the amount of \$8,400.00.

Development Services - Land Planning

21. Resolution to acknowledge that covenants were filed and contingencies have been satisfied (Public Hearing Not Required) for the following zoning case:

Z-2017-024, Emily B. McDaniel and Alys B. Wilson, owners request a change of zoning of Parcel ID# 37-36-4-000-012.002 in Section 36 Twp. 19 Range 5W from A-1 (Agriculture) to C-1 (Commercial) for an antique shop. (Site Only: 5941 Old Tuscaloosa Highway, McCalla, AL 35111)(MCCALLA)(4.47 Acres M/L)

Approved with modifications as follows: Rezoning shall be contingent upon submission of a legal description of the area to be rezoned that shall exclude the floodplain; and, subject to the following covenants:

1. All site lighting shall be directed downward; and
2. The site plan is to be approved by the Planning and Zoning Commission; and,
3. The building facade design is to be approved by the Planning and Zoning Commission; and,
4. Use of the property shall be limited to an antique shop only.

The contingency was satisfied on September 29, 2017, and covenants were filed on October 5, 2017.

Emergency Management Agency

- 22. Resolution acknowledging an Agreement with Alabama EMA for a Grant Award in the amount of \$12,000.00.

Finance/Information Technology/Business Development - Commissioner Carrington

Finance

- 23. Unusual Demand Report dated 10/19/17.
- 24. Approval of the Purchasing Agenda Report for the week of 09/22/17 – 9/28/17, and 9/29/17 – 10/5/17.
- 25. Approval of the Encumbrance Report for the week of 09/22/17 – 9/28/17, and 9/29/17 – 10/5/17.
- 26. Resolution to ratify the following Credit Card Statement(s):
 - a) Regions Bank Closing Date September 30, 2017
 - b) JCECU Bank Closing Date October 3, 2017
- 27. Approval of the Fixed Asset Transactions Disposals for Obsolete Equipment List dated October 5, 2017.
- 28. Resolution(s) authorizing the following Agreements/Amendments:
 - a) Cavanaugh MacDonald Consulting #8610 \$15,500.00
 - b) Engineering Services Associates #8941 \$13,387.50

Budget Management Office

- 29. Approval of the Staff Development Report:

MULTIPLE STAFF DEVELOPMENT

Tax Assessor Bessemer

Sam Stutsman	615.87
James Wade Cherry	891.94
Basic Mapping	
Montgomery, AL – March 6-9, 2018	

Information Technology

Leonid Mazur	3,908.25
Dominga Gardner	3,930.75
Visual Studio Live 360-2017 Orlando	
Orlando, FL – November 11, -17, 2017	

Treasurer

Chandra Calhoun	191.73
Brenda Shaw	196.01
CGAT-University of Alabama	
Tuscaloosa, AL – November 2, 2017	

INDIVIDUAL STAFF DEVELOPMENT

Commissioner District 2

Sandra Little Brown CGEI Training Class Prattville, AL – November 1-2, 2017	455.21
Sandra Little Brown ACCA Board of Director Dadeville, AL– September 13-14, 2017	306.10
Family Court	
Devella Malone JDAI Coordinators Convening Baltimore, MD – October 4-6, 2017	732.45
Information Technology	
Xavier Purdue SASAC Implementation Core Cisco ASA Security Dallas, TX – November 5-10, 2017	1,960.85
Revenue	
Tanjawania Hurst AITIST 2017 Annual CRE Update Hoover, Alabama – September 8, 2017	191.05
Wes Stoudermire CRE Course Auburn, AL – October 25-27, 2017	300.00
Edgar Woodis Tax Audit Atlanta, GA– November 12-17, 2017	1,653.76
Daren Lanier Microsoft Excel Basic and Beyond Basic Birmingham, AL – Nov. 30-Dec. 1, 2017	128.00
Wesley Scott Moore CRE Certification Hoover, AL September 8, 2017	175.00
Roads and Transportation	
BiJay Singh Aldot Advanced Roundabout Training Course Montgomery, AL – August 22-25, 2017	465.95
James Henderson, Jr. IRWA Chapter 24-Course 102 Elevating Your Ethical Awareness 2017 Fall Conference Orange Beach, AL – October 11-14, 2017	1,068.57
Alan K. Dodd ASPLS-Recertification of Ala Professional Land Surveyors License Fall Conference Pelham, AL – October 18- 20, 2017	546.50
Tax Assessor Bessemer	
Barbara Henderson Introduction to Licensing Administration	866.94

Montgomery, AL – December 12-15, 2017

FOR INFORMATION ONLY

Personal Board

Jim Greene UAB Career Fair Birmingham, AL– September 27, 2017	500.00
LaTrenda Hardy University of Alabama Career Fair Tuscaloosa, AL – September 27, 2017	650.00
LaTrenda Hardy Alabama A & M University Career Event Normal, AL – October 5, 2017	225.00
LaTrenda Hardy Jacksonville State Univ. Career Day Jacksonville, AL – October 18, 2017	250.00
Alya Russell Recruiting Fundamentals Atlanta, GA– October 9-13, 2017	1,292.31
Claudia Johnson Recruiting Fundamentals Atlanta, GA– November 6-10, 2017	1,211.88
Jim Greene Auburn University Career Fair Auburn, AL– October 25, 2017	300.00
Jim Greene Troy State University Career Fair Troy, AL– October 18, 2017	150.00

Sheriff

Edgar C. Avery	927.50
Nicholas Tallon	927.50
Jared White	927.50
Darrius Black	927.50
Traffic Reconstruction Level 2 Forsyth, Georgia– October 1-6, 2017	
Brian Allison	927.50
Brian Youngblood	927.50
Huel Lovell	927.50
Darrius Black	927.50
Edgar Avery	927.50
Nicholas Talton	927.50
Jared White	927.50
Tyler Burt	927.50
Traffic Accident Reconstruction Level 3 Forsyth, Georgia – October 29-November 3, 2017	

Brian Youngblood	927.50
Brian Allison	927.50
Huel Lovell	927.50
Tyler Burt	927.50
Darrius Black	927.50
Edgar C. Avery	927.50
Jared White	927.50
Nicholas Talton	927.50
Traffic Accident Reconstruction Level 4 Forsyth, Georgia – November 12-17, 2017	
Kyomi Coleman and Chante Crosby Career Fair at Troy University Troy, Alabama– October 18, 2017	150.00
William Pharr	763.50
Daniel Billings 17 th Annual Breachers Symposium Memphis, TN – November 4-10, 2017	1,450.20

Information Technology

30. Resolution(s) authorizing the execution of the following Agreements/Amendments:

a) B&L Associates, Inc. #8925	\$29,926.00
b) CenturyLink, Inc. #9625	\$104,580.00
c) Carahsoft Technology Corporation #9682	\$717,067.00

VII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION

1. Resolution authorizing the execution of a WIOA Grant Agreement with the Alabama Department of Commerce for the program year 2017 and fiscal year 2018. The grant assistance amount for the period of July 1, 2017 through June 30, 2019 is \$6,330,226.00.
2. Resolution authorizing the execution of an Agreement with AMT Staffing to provide temporary staffing for Birmingham and Bessemer Absentee Offices from October 1, 2017 through November 2, 2017, in the amount of \$14,900.00.
3. Resolution authorizing compensation to Big Communications, LLC for assistance on economic development initiatives in the amount of \$50,000.00.
4. Resolution to compensate Karen Dunn Burks for serving as Absentee Elections Manager for the Special Election Senate Runoff for the U.S. Senate on September 26, 2017.

VIII. COMMENTS

- A. County Attorney: Theo Lawson
- B. County Manager: Tony Petelos